

MEMO FOR IATS USERS

Please insure that people who work in travel see the information listed below. May 2023

SUBJECT: Rates Update CD For May 2023

NOTE: YOU MAY HAVE TO CLEAR THE CACHE ON YOUR COMPUTER WHEN TRYING TO DOWNLOAD RATES.

The following is a list of items enclosed:

- A. Information cover sheet and instruction sheet for loading rates for IATS
- B. IATS flyer for May 2023
- C. 1 CD labeled: MAY 2023 RATES UPDATE (now with the IATS 7.7/8.3 manual)

IATS RATES UPDATE INSTRUCTION

A. This month's update includes OCONUS Rates eff 5-01-2023.

NOTE: Sybase versions of the rates update must be obtained from the Help Desk for those DOD offices under the DFAS contract.

Step 1 Copy the file, UPDATE340_May0123(Sybase).ZIP for updating Sybase databases or UPDATE340_May0123(MSQL).ZIP for updating MSQl databases, to the location you will use for this and later updates. (You can leave the updates on the (CD) and have the system look for the update on the CD each month) **(IATS 7.4.0 and 8.4.0 (Sybase databases) and later programs will only recognize the Sybase file and IATS 8.0.0 (MSQl database) and later programs will only recognize the MSQl file).** Once IATS learns this location it will remember it from the previous update

Step 2 Login to Maintenance with a user who has rights to update rates. A Superuser works well.

Step 3 Expand the "Configuration/Base Parameters"

Step 4 Click the entry "Update All Rates/Locations"

Step 5 Browse the "Show update-files in directory" on the UPDATE RATES AND LOCATIONS screen and find where you copied the attached file. Note: If the files were copied in the same locations as last month's update, the file should display.

Step 6 If step 5 was correct you will see the current update in the "Available update-files:" block. Click the "Update the rates/Locations using the Selected Files" button to begin.

Step 7 Answer the prompts

NOTE: Check these locations to insure the rates updated. If WinIATS rates are different you will need to contact DFAS or your WinIATS support organization. **Do not do this lookup in Maintenance since you may accidentally override one of the dates. Use the rate lookup option.**

COUNTRY OR STATE	CITY	DATE	LODGING	M&IE	MAXIMUM
AUSTRIA	OTHER	05/01/2023	213	121	334
WAKE ISLAND	OTHER	05/01/2023	133	73	206

These are only some of the locations that have changed. They are listed so you have a location toward the front of the alphabet and the end of the alphabet to check. If these updated correctly then the theory is that all the locations between have updated. You can use other locations from the PDTATAC web site to check the rates also.

Contact the following to obtain assistance IATS-HELPDESK

Email: dfas.indianapolis-in.ztd.other.iats-help-desk@mail.mil

Telephone - Commercial: (317) 212-7718 **DSN:** 699-7718

1) RATES CAN BE E-MAILED TO SHIPS AT SEA OR LOCATIONS THAT HAVE E-MAIL BUT NOT ACCESS TO THE INTERNET AND WANT THE RATES SENT TO THEM ELECTRONICALLY. SEND AN E-MAIL STATING IF IT IS CONTINUOUS OR JUST FOR A SPECIFIC NUMBER OF MONTHS. INCLUDE YOUR E-MAIL ADDRESS.

GET THE RATES ELECTRONICALLY!!

You can get the rates through the INTERNET at **www.profsft.com (do not type http)** then click on SUPPORT. At the SUPPORT PAGE, select the appropriate rates then download the rates update file.

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NOTES TO IATS USERS

SCHEDULE FOR DOWNLOADING MONTHLY RATES UPDATE

In an attempt to have a standard date that the rates will be posted to our Web Site, we will start posting the update on the 3rd of the month. This will make sure that we have time to collect and update all rates that are available for the month. Even the most current travel office will not need the rates until on or about the 3rd.

Included in all monthly rates update will be the OCONUS per diem rates. Some months will also contain other rates that apply to different computation modules of the IATS program (IRS for Federal Tax rate, Social Security for the rate and max to withhold Social Security, and Bureau of Fiscal Service for late payment interest to name a few examples). Corrections or changes will be included in the monthly update after it is reported. Some rates may be retroactive, based on when they are finally released (ie ILP rates for March contained a number of locations that changed retroactive to February and were included as such in the March rates update).

We hope that setting this date will help those in the field not waste their time checking for the new update until the scheduled date.

Thanks
Roger G Williams
Professional Software Consortium Inc.